\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \* IN THE

 Plaintiffs \* \_\_\_\_\_\_\_\_\_ COURT FOR

v. \* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \*

 Defendants \* Case No. \_\_\_\_\_\_\_\_\_\_\_\_\_

\* \* \* \* \* \* \* \* \* \* \* \* \*

NOTICE TO TAKE DEPOSITION BY VIDEOCONFERENCE

 You are hereby notified that Defendants/Plaintiffs, by their counsel, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, pursuant to the terms and provisions of the \_\_\_\_\_\_\_\_\_\_, will take the deposition on oral examination of the following named person by videoconference on the date and time indicated below, before a Notary Public or any other duly qualified officer who may be selected to act in his/her place, to be continued from time to time until completed. The deposition will be taken for discovery and for use at trial.

**Name:**

 **Date:**

**Time:**

**Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Local: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ via Videoconference**

 Said witness is to produce and to bring with him to the deposition the following documents and things:

[insert appropriate document/things to be produced]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Attorneys for Defendants/Plaintiffs***

NOTICE OF SERVICE OF DISCOVERY

 I HEREBY CERTIFY that on this \_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_, a copy of Defendants’ Notice to Take Deposition by Videoconference of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ was mailed, postage prepaid, to:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Attorneys for Defendants/Plaintiffs***

**CERTIFICATE OF SERVICE**

 I HEREBY CERTIFY that on this \_\_\_\_ day of \_\_\_\_\_\_\_, \_\_\_\_\_, a copy of this Notice of Service of Discovery was mailed, postage prepaid to:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_