\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \* IN THE

 Plaintiffs \* \_\_\_\_\_\_\_\_\_ COURT FOR

v. \* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \*

 Defendants \* Case No. \_\_\_\_\_\_\_\_\_\_\_\_\_

\* \* \* \* \* \* \* \* \* \* \* \* \*

NOTICE TO TAKE DEPOSITION BY VIDEOCONFERENCE

 You are hereby notified that Defendants/Plaintiffs, by their counsel, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, pursuant to the terms and provisions of the \_\_\_\_\_\_\_\_\_\_, will take the deposition on oral examination of the following named person by videoconference on the date and time indicated below, before a Notary Public or any other duly qualified officer who may be selected to act in his/her place, to be continued from time to time until completed. This deposition will be recorded by stenographic, voice, and/or audio/video means. The [Plaintiff/Defendant] reserves the right to conduct this deposition via videoconference. If the deposition officer or witness is attending remotely, the parties agree to the remote administration of oath. The deposition will be taken for discovery and for use at trial.

**Name:**

 **Date:**

**Time:**

**Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Local: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ via Videoconference**

 Said witness is to produce and to bring with him to the deposition the following documents and things:

[insert appropriate document/things to be produced]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Attorneys for Defendants/Plaintiffs***

NOTICE OF SERVICE OF DISCOVERY

 I HEREBY CERTIFY that on this \_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_, a copy of Defendants’ Notice to Take Deposition by Videoconference of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ was mailed, postage prepaid, to:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Attorneys for Defendants/Plaintiffs***

**CERTIFICATE OF SERVICE**

 I HEREBY CERTIFY that on this \_\_\_\_ day of \_\_\_\_\_\_\_, \_\_\_\_\_, a copy of this Notice of Service of Discovery was mailed, postage prepaid to:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_